

Meeting Minutes
State 9-1-1 Advisory Board
September 2013
Sacramento, CA

MEMBERS PRESENT:

Karen Wong, Governor's Office of Emergency Services, Public Safety Communications (PSC)

Scott Silsbee, California Highway Patrol (CHP)

Sam L. Spiegel, California Police Chiefs Association (CPCA)

Michael Langston, California Police Chiefs Association (CPCA)

Chris Herren for Edward Bonner, California State Sheriffs' Association (CSSA)

James W. Mele, California State Sheriffs' Association (CSSA)

Nathan Trauernicht, California Fire Chiefs Association (CFCA)

Lesli J. Wilson, California Fire Chiefs Association (CFCA)

Jim Acosta Designee for Charles Berdan, Association of Public-Safety Communication Officials (APCO)

Charles Cullen, California National Emergency Number Association (CALNENA)

Members Absent:

Chip W. Yarborough, California National Emergency Number Association (CALNENA)

STAFF PRESENT:

Paul Dumetz, Public Safety Communications (PSC)

Monica McGrath, Public Safety Communications (PSC)

Wes Nitta, Public Safety Communications (PSC)

Phillip Killion, Public Safety Communications (PSC)

I. CALL TO ORDER

- Ms. Wong called the State 9-1-1 Advisory Board to order.

II. APPROVAL OF JULY 2013 MEETING MINUTES

- July 2013 Meeting Minutes approved.

Meeting Minutes
State 9-1-1 Advisory Board
September 2013
Sacramento, CA

III. UNFINISHED BUSINESS

- **Walk through of SETNA Fund Condition Statement**
 - Ms. McGrath provided information regarding the SETNA Fund Condition Statement. A copy of the PowerPoint presentation will be posted on the CalOES website.
- **9-1-1 Wireless Routing Accuracy discussion**
 - Ms. Wong provided Handout # 3 to the State 9-1-1 Advisory Board Members which provided data on Phase 1 and 2 wireless calls.
 - Ms. Wilson submitted to the State 9-1-1 Advisory Board, a copy of the letter filed with the Federal Communications Commission regarding Wireless 9-1-1 routing accuracy.
 - Ms. Wong said the 9-1-1 Wireless Routing Accuracy discussion will continue to be a standing agenda item.
 - Ms. Crombach provided details into her findings regarding 9-1-1 wireless routing accuracy among wireless carriers.
- **CA NG9-1-1 Presentation**
 - Mr. Nitta provided a presentation regarding NG 9-1-1 in California. The presentation can be viewed at http://youtu.be/1A7EZvU4_Ko.
 - The CA NG9-1-1 Roadmap presentation and the Draft CA 9-1-1 Approved Training document will be provided to the State 9-1-1 Advisory Board at the November 13, 2013 meeting.

IV. REPORTS

- **CA9-1-1 Division Update – Monica McGrath / Wes Nitta**

Meeting Minutes
State 9-1-1 Advisory Board
September 2013
Sacramento, CA

- Ms. McGrath informed the State 9-1-1 Advisory Board the CA 9-1-1 Branch will prepare a one page travel reimbursement guideline document for the PSAP Managers and 9-1-1 County Coordinators.
- The CA 9-1-1 Branch will send out an email this week to all PSAP Managers and 9-1-1 County Coordinators identifying the representatives on the 9-1-1 Proposed Policy and Practices Workgroup.
- The Education and Awareness Program created a statewide PSAP survey inquiring about who calls 9-1-1, how it is used, current educational materials, and strategies. On 8/28/2013 the survey was sent to the first wave of 20 PSAPs. On 9/7/2013 the survey is scheduled to be sent to the second wave of PSAPs. Survey results are expected to be received November 2013.
- The CA 9-1-1 Branch is working with Language Line Solutions. The Branch expects to see an influx of PSAPs switching to the new contract September 2013.
- The Long Range Planning Committee will look at the use of contracted county coordinators Vs. county employee County Coordinators. This item will be added to the agenda for discussion at the November 2013 State 9-1-1 Advisory Board meeting. The State 9-1-1 Advisory Board tasked the Long Range Planning Committee to provide information in regards to the concern.
- Mr. Nitta advised the NG9-1-1 Factsheets can be viewed on line at <http://www.calema.ca.gov/PSC/Pages/Publications/Publications.aspx>.

Meeting Minutes
State 9-1-1 Advisory Board
September 2013
Sacramento, CA

- PSC will conduct (4) Text to 9-1-1 pilot projects, two projects will be located in North California and the other two in Southern California. The scopes of work are currently under review.
- Mr. Nitta asked for the assistance of the board to reach out to their constituents and request the PSAPs to notify the CA 9-1-1 Branch of their intent to accept wireless 9-1-1 calls. As of August 31, 2013 we have 12 PSAPs waiting to deploy.
- **Long Range Planning Committee - Chris Herren**
 - The Long Range Planning Committee will continue to review the Warren 9-1-1 Emergency Communications Act. A Draft will be provided at the November 2013 State 9-1-1 Advisory Board meeting.
 - The CA 9-1-1 Division completed the review of the Long Range Planning Committee (LRPC) Charter. The finalized LRPC Charter will be provided to the State 9-1-1 Advisory Board during the November 13, 2013 meeting.
 - The Workgroup has met twice with 100% participation. The group spent a large amount of time reviewing and understanding Customer Premise Equipment (CPE) and funding guidelines.
 - The LRPC provided the Incremental Item Equipment List to the Workgroup for review.
- **County Coordinator Task Force - Nancy Vaughn**
 - Ms. Vaughn informed the State 9-1-1 Advisory Board, the CCTF provided a webinar to inform 9-1-1 County Coordinators about distributed antenna services.
 - The County Coordinator Forum will be held in Sacramento, CA on October 9, 2013.
- **State Emergency Telephone Number Account (SETNA) – Karen Wong**

Meeting Minutes
State 9-1-1 Advisory Board
September 2013
Sacramento, CA

- Ms. Wong informed the Board the request to increase the charge to fund the SETNA is moving forward in the process and more information will be provided once the process is complete.

V. NEW BUSINESS

- **Pending Legislation that affects 9-1-1 – Sam Spiegel**
 - Mr. Spiegel provided information regarding AB 300. Mr. Spiegel informed the Board the bill would utilize SETNA funds to build a computer system to collect fees from pre-paid phones.

VI. AGENDA ITEMS FOR FUTURE MEETINGS

- FirstNet / National Public Safety Broadband Network update – Jeff Johnson
- Information Security Officer, California Technology Agency – Michele Robinson
- CPUC Presentation –Ryan Dulin, Director
- California NG9-1-1 Roadmap Presentation – William Anderson

VII. ANNOUNCEMENTS

- The Handouts will be provided to Board members 10 days before the scheduled State 9-1-1 Advisory Board meeting.

VIII. PUBLIC COMMENTS

- No Public Comments made

IX. CLOSED SESSION

- Outage Report - CLOSED SESSION after vote pursuant to G.C. Section 11126(c)(18)
- Review of detailed information regarding outage notifications.

X. ADJOURNMENT